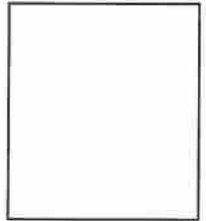




SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



Report of: Chief Licensing Officer, Head of Licensing

Date: 17.03.2020 – 10am

Subject: Licensing Act 2003

Author of Report: Jayne Gough

Summary: To consider an application to grant a premises licence made under the Licensing Act 2003.

Ibis Budget Sheffield Centre – St Mary's Gate, 10a St Mary's Gate, Sheffield S1 4LR

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003**

Ref No 28/20

Ibis Budget Sheffield Centre – St Mary’s Gate, 10a St Mary’s Gate, Sheffield, S1 4LR

1.0 PURPOSE OF REPORT

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

2.0 THE APPLICATION

2.1 The applicants are Sheffield One (Hotel Management) Limited.

2.2 The application, which was received by the Licensing Service on the 21st January 2020, is attached to this report labelled Appendix ‘A’.

3.0 REASONS FOR REFERRAL

3.1 Representations concerning the application have been received from the following and are attached at Appendix ‘B’:-

- Health Protection Service, Responsible Authority for Sheffield City Council

3.2 The applicant and objector who made a written representation have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix ‘C’.

4.0 POLICIES TO CONSIDER

4.1 Sheffield City Council Statement of Licensing Policy.

5.0 FINANCIAL IMPLICATIONS

5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

6.0 THE LEGAL POSITION

6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

7.0 HEARINGS REGULATIONS

- 7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.
- 7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'C'.
- 7.3 Attached at Appendix 'C' is the following: -
- a) a copy of the Notice of Hearing;
 - b) the rights of a party provided in Regulations 15 and 16;
 - c) the consequences if a party does not attend or is not represented at the hearing
 - d) the procedure to be followed at the hearing.

8.0 APPEALS

- 8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

9.0 RECOMMENDATIONS

- 9.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

10.0 OPTIONS OPEN TO THE COMMITTEE

- 10.1 To grant the premises licence in the terms requested.
- 10.2 To grant the premises licence with conditions.
- 10.3 To reject the whole or part of the application.



Stephen Lonnia
Chief Licensing Officer
Head of Licensing

Date: 17th March 2020.

Appendix 'A'

Application

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Sheffield One (Hotel Management) Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Ibis Budget Sheffield Centre – St Mary's Gate 10A St Mary's Gate			
Post town	Sheffield	Postcode	S1 4LR

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£Not Yet Listed

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current residential address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>		Mrs <input type="checkbox"/>		Miss <input type="checkbox"/>		Ms <input type="checkbox"/>		Other Title (for example, Rev)	
Surname					First names				
Date of birth					I am 18 years old or over <input type="checkbox"/> Please tick yes				
Nationality									
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)									
Current residential address if different from premises address									
Post town				Postcode					
Daytime contact telephone number									
E-mail address (optional)									

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Sheffield One (Hotel Management) Limited
Address Bridge House 12 Market Street Glossop Derbyshire SK13 8AR
Registered number (where applicable) 11223477
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company

Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
 The premises will be a new Ibis Budget City Centre Hotel, consisting of 6 floors. Licensable activities will take place on the ground floor only.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)



Supply of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon						
Tue			State any seasonal variations for the exhibition of films (please read guidance note 5)			
Wed						
Thur			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)			
Fri						
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)	
Mon				
Tue				
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat				
Sun				

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p>Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p>Please give further details here (please read guidance note 4)</p>		
Wed					
Thur			<p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)</p>		
Fri					
Sat			<p>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)</p>		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	2300	2330			
Tue	2300	2330			
			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Wed	2300	2330			
Thur	2300	2330			
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Fri	2300	2330			
			- Late Night Refreshment will be permitted to residents and their bona fide guests everyday between 2300-0500.		
Sat	2300	2330			
			-From the end of permitted hours on New Year's Eve, to the start of permitted hours on New Year's Day.		
Sun	2300	2330			
			-At the start of British Summertime, the terminal hour for all licensable activities shall be extended by one hour.		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption - please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	0700	2300			
Tue	0700	2300			
Wed	0700	2300			
Thur	0700	2300			
Fri	0700	2300			
Sat	0700	2300			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
			- The sale of alcohol will be permitted to residents and their bona fide guests 24 hours a day.		
			From the end of permitted hours on New Year's Eve, to the start of permitted hours on New Year's Day.		
			At the start of British Summertime, the terminal hour for all licensable activities shall be extended by one hour.		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name David Paul Amans	
Date of birth ██████████	
Address ██████████ ██████████ ██████████	
Postcode	██████████
Personal licence number (if known) NED/LN1608	
Issuing licensing authority (if known) North East Derbyshire District Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
 N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	0000	0000	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</p>
	24hrs		
Tue	0000	0000	
	24hrs		
Wed	0000	0000	
	24hrs		
Thur	0000	0000	
	24hrs		
Fri	0000	0000	
	24hrs		
Sat	0000	0000	
	24hrs		
Sun	0000	0000	
	24hrs		

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

- The sale of alcohol will be permitted to residents and their bona fide guests 24 hours a day.
- Late night refreshment will be permitted to residents and their bona fide guests everyday between 2300-0500.
- With the exception of residents and their bona fide guests, no alcohol shall be consumed more than (30) minutes after the permitted terminal hour for the supply of alcohol.

b) The prevention of crime and disorder

- A suitable closed circuit Television (CCTV) system will be in operation at the premises at all times when it is being used for the provision of licensable activities and/or when members of the public are permitted to be on the premises. The CCTV system will record images to cover all areas of the premises to which the public have access (save for toilets), including any external areas of the premises such as car parks and beer gardens. The CCTV system will be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. At least one member of staff will be on duty at the premises who is capable of operating the system and downloading images recorded by it. These images will be downloaded and provided, on request, to an officer of a responsible authority.
- The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.

c) Public safety

- Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
- A suitably trained First Aider or appointed person will be provided at all times when the premises are open.

d) The prevention of public nuisance

-Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.

- Noise from a licensable activity at the premises will be inaudible at the nearest noise sensitive premises.

- Loud speakers shall not be located in external areas of the premises or in entrance lobbies which open directly onto external areas.

- Bottles will not be placed in any external receptacle 23.00 hours and 07.00 hours to minimise noise disturbance to neighbouring properties.

- Noise from plant or machinery operating at the licensed premises, shall be inaudible at the nearest noise sensitive premises.

e) The protection of children from harm

- The age verification policy adopted by the premises, in respect of the sale or supply of alcohol will be Challenge 25, which means that those seeking to purchase alcohol at the premises who appear to be under the age of 25 will be required to provide acceptable evidence (as approved by South Yorkshire Police) that they are 18 years of age (or older) before any alcohol is sold or supplied to them.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF

THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	21 January 2020
Capacity	Pinsent Masons LLP (Solicitors for the Applicant)

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Christopher Rees-Gay
Pinsent Masons LLP
1 Park Row

Post town	Leeds	Postcode	LS1 5AB
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Telephone number (if any)	0113 294 5263
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
christopher.rees-gay@pinsentmasons.com

Consent of individual to being specified as premises supervisor

David Paul Amans

I

.....
[full name of prospective premises supervisor]

of

.....
.....
.....
.....

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

The grant of a new Premises Licence

.....
[type of application]

by

Sheffield One (Hotel Management) Limited

.....
[name of applicant]

relating to a premises licence

TBC

.....
[number of existing licence, if any]

for

Ibis Budget Sheffield Centre – St Mary's Gate
10A St Mary's Gate
Sheffield
S41 4LR

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Sheffield One (Hotel Management) Limited

[name of applicant]

concerning the supply of alcohol at

Velocity Hotel
10A St Mary's Gate
Sheffield
S41 4LR

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

NED/LN1608

[insert personal licence number, if any]

Personal licence issuing authority

North East Derbyshire District Council, 2013 Mill Lane, Wingerworth, Chesterfield S42
6NG – Tel: 01246 231111

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

David Paul Amans

Date

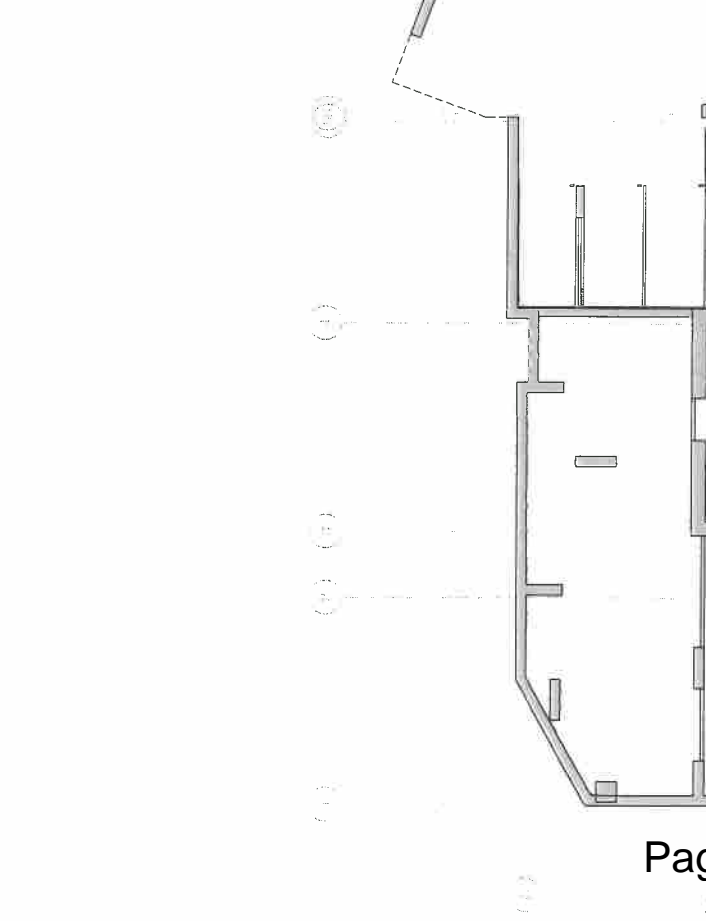
17 January 2020

Fire Strategy Notes

- 5 Smoke Sials & Intercomms Steps
- SC Self Closer
- FD Fire Rated Door
- VP Vent Pipe Valve
- NLS Keys Locked Show - Sprink
- FE Final Call

1. The fire alarm for each individual floor should be designed and provided with an L1 category alarm system to an L1 category alarm point.
2. EAS systems shall be in accordance with BS 5991 - 2013 Guidance. There should be an ADV of 1.0pm in the public address system which will be activated by smoke detectors.
3. The fire alarm system should be designed to BS 5837: 2011.
4. The installation of emergency lighting should be designed to BS 5266 Part 1: 2002.
5. Fire escapes should be designed in accordance with BS 5446 Part 1: 2011. The signage should be provided to all common parts of the building leading to the final exit.
6. All premises stairs, lobby and corridors should be protected with fire rated doors, as specified within BS 5999:2017
7. All structural floor horizontally and vertically to be made fire compartmentalised
8. Structural steel to be protected with minimum 150mm fire rated concrete or 250mm fire rated construction
9. All service penetrations through compartment floors to be fire rated with intumescent collars/stoppers
10. Cavity barriers to be installed around all newly formed openings and at the junctions of all party walls between apartments.
11. Please refer to M&E consultants for fire alarm system requirements to specific fire and safety systems
12. For range fire within fire fighting lift, should not communicate with any other systems, and its shaft shall only passenger lift, requires minimum 150mm fire protection on the floor/ceiling

- Whittam Cox indicates: Including... (text partially obscured)
- FIRE STRATEGY SUMMARY**
- | Wall | 30 Min FR Compartment | 45 Min FR Compartment | 90 Min FR Compartment | 120 Min FR Compartment | 240 Min FR Compartment |
|------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|
| [Color swatches] | [Color swatches] | [Color swatches] | [Color swatches] | [Color swatches] | [Color swatches] |
- Fire House Route**
- Dry Risk Circuit
 - Dry Risk Inlet
 - Smoke Detector
 - Heat Detector
 - Smoke & Heat Detector
 - Fire Sounder
 - Fire Control Panel
 - EMT Signage with directional arrow
 - FC
 - AOV
- Fire Strategy Details**
- Emergency Lighting
 - Fire Extinguisher - Water
 - Fire Extinguisher - CO2
 - Fire Extinguisher - ASP Foam
 - Fire Extinguisher - Wet Chemical
 - Fire Blanket
- NOTES:**
- Refer to fire strategy documents to show all vertical and horizontal cavity barriers. Fire resistance to match or exceed that of the adjoining compartment wall.
- Horizontal cavity barriers to match or exceed structural fire rating and adjoining floor fire rating (where relevant).



Lower Ground Floor Fire Strategy Plan

Scale	1:100
North Arrow	[North Arrow Symbol]

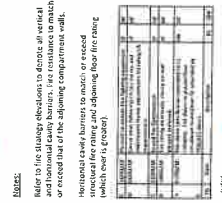
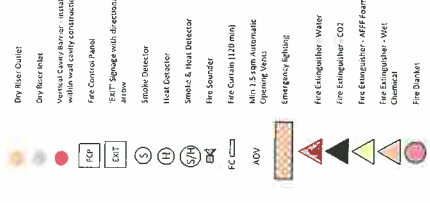
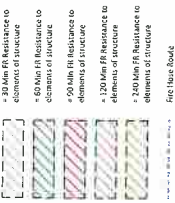
Scale	1:100
North Arrow	[North Arrow Symbol]

Whittam Cox Architects - Business
 1. The fire alarm system shall be designed to provide early warning of a fire and to ensure that all occupants are alerted to evacuate the building. The fire alarm system shall be designed to provide early warning of a fire and to ensure that all occupants are alerted to evacuate the building. The fire alarm system shall be designed to provide early warning of a fire and to ensure that all occupants are alerted to evacuate the building.

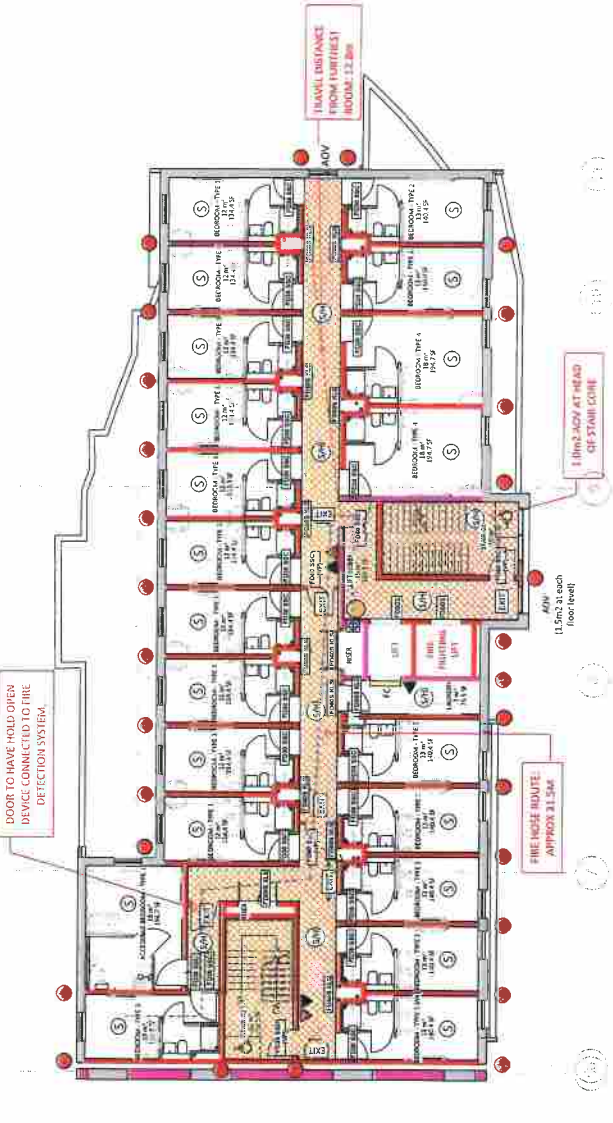
- 3. Smoke Seal & Inmascant Strips
- SC Self Close
- FD Fire Rated Door
- VP Vision Panel
- ALS Area Locked Fire Slings
- FE Final Exit

1. The fire alarm (for each individual level) should be designed and provided with an alarm system and an alarm system in an UL Category 3 alarm.
2. Each compartment shall be provided with a fire escape sign which is in accordance with BS 5899-1:2013. These signs should be designed in accordance with BS 5899-1:2013. These signs should be designed in accordance with BS 5899-1:2013. These signs should be designed in accordance with BS 5899-1:2013.
3. The smoke curtains should be designed to BS 5899-1:2013.
4. The installation of emergency lighting should be designed to BS 5266 Part 1:2011.
5. Fire escape signs should be designed in accordance with BS 5899-1:2013. These signs should be designed in accordance with BS 5899-1:2013. These signs should be designed in accordance with BS 5899-1:2013.
6. All protected air, lobby and corridors should be provided with mechanical extraction provisions as specified within BS 9999:2011.
7. All compartment fires horizontally and vertically shall be contained within cavity barriers as depicted.
8. Structural steel to be protected with minimum 100mm thick intumescent paint or equivalent protection measure with a 90min fire rated construction.
9. All service penetrations through compartment floors to be fitted with automatic fire doors to be fitted with automatic fire doors.
10. Cavity barriers to be installed around all newly formed openings and at the junctions of all party walls between apartments.
11. Pressures in void compartments to be maintained at a minimum of 10Pa above adjacent fire-rated walls.
12. Pressures in void compartments shall be maintained at a minimum of 10Pa above adjacent fire-rated walls.

- WHIRL
- 20 Min FR Compartment
- 60 Min FR Compartment
- 90 Min FR Compartment
- 120 Min FR Compartment
- 240 Min FR Compartment
- Compartment
- 20 Min FR Resistance to elements of structure
- 60 Min FR Resistance to elements of structure
- 90 Min FR Resistance to elements of structure
- 120 Min FR Resistance to elements of structure
- 240 Min FR Resistance to elements of structure



Whittam Cox Architects
 1. Whittam Cox Architects - Business
 1. Whittam Cox Architects - Business
 1. Whittam Cox Architects - Business



1 First to Third Floor - Fire Strategy Plan

Appendix 'B'

Objection:
Health Protection Service,
Sheffield City Council

Gough Jayne (CEX)

From: Cresswell Elaine
Sent: 18 February 2020 15:49
To: REES-GAY Christopher
Cc: licensingservice
Subject: NEW LICENSING APPLICATION: IBIS BUDGET 10A ST MARY'S GATE SR 66111

Categories: Sam Briggs

This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

Dear Mr Rees-Gay

NEW LICENSING APPLICATION: IBIS BUDGET 10A ST MARY'S GATE SR 66111

I refer to the application concerning the above premises and as a Responsible Authority towards public safety, I am making a formal representation due to the insufficient and lack of detailed plan accompanying the application in relation to the proposed layout and arrangements which are unsatisfactory.

I am in discussion with this matter with the your Architect and hope to find a satisfactory resolution.

Please let me know about the proposed condition below in due course.

If you require any further information, please do not hesitate to contact me.

Kind regards

Elaine Cresswell

Hello Chris

NEW LICENSING APPLICATION: IBIS BUDGET 10A ST MARY'S GATE SR 66111

Thank you for your time on Friday 14th February 2020.

I propose the following conditions set out below be attached to Annex 2 on the new premises licence with respect to public safety.

Conditions

1. A Building Regulation Completion Certificate shall be submitted to the responsible authority for public safety within a reasonable time period after the premises has opened for business.

Other matters:

Thank you for sending the details of the Architect. I will get back to you on this if I may as soon as I can.

Appendix 'C'

Hearing Regulations, Notices, Procedure



**Notice of hearing of representations
in respect of the following application:
LA03 Premises Licence Application**

Sheffield One (Hotel Management) Limited
c/o Christopher Rees-Gay, Pinsent Masons LLP

Sent via email: Christopher.rees-gay@pinsentmasons.com

The Sheffield City Council being the licensing authority, on the 21st January 2020, received an application in respect of the premises known as;

Ibis Budget Sheffield Centre – St Mary’s Gate, 10a St Mary’s Gate, Sheffield, S1 4LR

During the consultation period, the Council received representations from the following authorities / interested parties:

- **Health Protection Service – Responsible Authority**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 17th March 2020 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representation made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 3rd March 2020

Signed: Jayne Gough
The officer appointed for this purpose
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. licensing@sheffield.gov.uk

NOTES

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

Premises: Ibis Budget Sheffield Centre – St Mary’s Gate, 10a St Mary’s Gate, Sheffield, S1 4LR
Hearing Date: 17th March 2020 – 10am
Application Type: Grant of Premises Licence

Notice of actions following receipt of notice of hearing

To **Licensing Service,
Sheffield City Council
Block C Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD**

We **Sheffield One (Hotel Management) Limited – c/o Christopher Rees-Gay, Pinsent
Masons LLP**

hereby confirm that I have received the Notice of Hearing dated 3rd March 2020 and notify you as follows **(please complete)**:

I intend to attend the hearing at Town Hall Sheffield on 17th March 2020 at 10am.

I do not intend to attend the hearing.

I intend to be represented at the hearing by:

I consider the hearing to be unnecessary because:
.....

I request thatshould appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.

Dated: **Signed**.....

Please see Regulation 8 overleaf

Please complete this form and return it to:
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

licensing@sheffield.gov.uk

Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
 - (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.

- (3) In the case of a hearing under –

- (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
- (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –

- (a) section 167(5)(a) (review of premises licence following closure order),
- (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
- (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.



**Notice of hearing of representations
in respect of the following application:
LA03 Premises Licence Application**

Elaine Cresswell
Health Protection Service (HPS)

Sent via email: elaine.cresswell@sheffield.gov.uk

The Sheffield City Council being the licensing authority, on the 21st January 2020 received an application in respect of the premises known as;

Ibis Budget Sheffield Centre – St Mary’s Gate, 10a St Mary’s Gate, Sheffield, S1 4LR

During the consultation period, the Council received representations from the following authorities / interested parties:

- **Health Protection Service – Responsible Authority**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 17th March 2020 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 3rd March 2020

Signed: **Jayne Gough**
The officer appointed for this purpose
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. licensing@sheffield.gov.uk